

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on March 31, 2021, at 7:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Supervisor Meelan called the regular meeting to order at 7:00 p.m. and asked those present to stand for the Pledge of Allegiance.

**RESOLUTION #25**

Upon motion by Councilwoman Yando, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of March 8, 2021 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #26**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**Town of Kirkland**  
**Resolution No. 26 of 2021**  
**Police Reform and Reinvention Collaborative Plan**

WHEREAS: The Police Reform and Reinvention Collaborative was directed by Governor Cuomo’s Executive Order of June 12, 2020; and

WHEREAS: All municipalities in New York State that have police forces are required to participate and submit a written plan by April 1, 2021; and

WHEREAS: Any municipality that fails to submit a plan is subject to their funding being withheld by the NYS Department of Budget; and

WHEREAS: The process was structured, according to guidelines provided in the New York State Police Reform and Reinvention Collaborative, requiring community input and participation, along with an assessment of policing policies; and

WHEREAS: The Town of Kirkland understands that maintaining public safety is extremely important and one of the essential roles of government. In order to successfully achieve that goal, there must be trust between the public and the police force; and

WHEREAS: The Town of Kirkland has completed recommended and required trainings and engaged the community including without limitations, zoom public hearings, online services and request for open letters

RESOLVED: That the Town of Kirkland Board accepts and adopts the Town of Kirkland Police Reform and Reinvention Collaborative Plan; and be it further

RESOLVED: That the Town of Kirkland Board, upon adoption of this resolution, will submit the Town of Kirkland Police Reform and Reinvention Collaborative Plan to the New York State Department of Budget by the established deadline of April 1, 2021 for full compliance.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #27**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the 2021 Mowing Agreement with Oneida County.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #28**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the 2021 Oneida County Board of Elections Poll Site Agreement.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #29**

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED,** that the Kirkland Town Board accept the resignation of Rozanne D’Acunto as Justice Clerk for Judge Williams and appoint Patricia Maxam as Justice Clerk for Judge Williams effective April 21, 2021

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #30**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED,** that the Kirkland Town Board accept the resignation of Ann Beaton as part time office assistant for the Planning & Codes Office.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #31**

Upon motion by Councilman Maxam, seconded by Councilwoman Yando, the following resolution was ADOPTED:

Resolution Authorizing the Town Assessor to flag Consolidated Sewer District benefitting properties based upon current GIS Maps. The attached property listing will enable the Town to apportion costs to all benefitting properties in the District designated as SW 051.

These properties will be the beneficiaries of the Improvements made to the collection system within the Kirkland Consolidated District which was formed in 1975. Such improvements having been detailed in the Engineering report provided by National Water Main Cleaning Co.

The existence of sewer collection lines in many instances are Vitrified Clay Pipe.

The additions to the Tax Levy are attached.

Tax Map Parcel Number				#	Street	ADD SW051
337.000	2	49		40	Old Bourne	1
337.000	2	50		16	Old Bourne	1
337.000	2	51.3		52	Norton	1
337.000	2	51.4		54	Norton	1
337.000	2	51.5		56	Norton	1
337.000	2	51.6		58	Norton	1
337.000	2	517		2	Old Bourne	1
337.000	2	51.8		4	Old Bourne	1
337.000	2	52		82	Norton	1
337.010	1	16.9		130	Lewis Road	1
337.014	2	5.2		146	Sanford	1
337.014	2	6		148	Sanford	1
337.014	2	7		152	Sanford	1
337.014	2	8		154	Sanford	1
337.014	2	9		158	Sanford	1
337.014	2	10		160	Sanford	1
337.014	2	11		162	Sanford	1
337.014	2	12		166	Sanford	1
337.014	2	13.1		33	Hamilton Place	1
337.014	2	13.2		168	Sanford	1
337.014	2	14		170	Sanford	1
337.014	2	15		172	Sanford	1
337.014	2	16		174	Sanford	1
337.014	2	17		176	Sanford	1
337.014	2	18		178	Sanford	1
337.014	2	19		180	Sanford	1
337.014	2	29		144	Sanford	1
337.014	3	3		131	Sanford	1
337.014	3	4		133	Sanford	1
337.014	3	5		137	Sanford	1
337.014	3	6		139	Sanford	1
337.014	3	7		145	Sanford	1
337.014	3	8		147	Sanford	1
337.014	3	9		149	Sanford	1
337.014	3	10		151	Sanford	1
337.014	3	11		153	Sanford	1
337.014	3	12		155	Sanford	1
337.014	3	13		157	Sanford	1
337.014	3	14		159	Sanford	1
337.014	3	15		161	Sanford	1
337.014	3	16		163	Sanford	1
337.014	3	17		167	Sanford	1
337.014	3	18		169	Sanford	1
337.014	3	19		171	Sanford	1
337.014	3	20		173	Sanford	1
337.014	3	21		175	Sanford	1
337.014	3	22		177	Sanford	1
337.014	3	23		31	Elm	1
337.014	3	24		35	Elm	1
337.014	3	25		37	Elm	1

337.014	3	26	39	Elm	1
337.014	3	27	41	Elm	1
337.014	3	28	43	Elm	1
337.014	3	29	45	Elm	1
337.014	3	30	47	Elm	1
337.014	3	31.1	51	Elm	1
337.014	3	31.2	55	Elm	1
337.014	3	32	57	Elm	1
337.014	3	33	59	Elm	1
337.014	3	34	61	Elm	1
337.014	3	35	63	Elm	1
337.014	3	36	65	Elm	1
337.014	3	37	18	Harvard	1
337.014	3	60	39	Norton	1
337.014	3	61	37	Norton	1
337.014	3	62	75	Elm	1
337.014	4	2	36	Norton	1
337.014	4	3	34	Norton	1
337.014	4	4	32	Norton	1
337.014	4	5		Norton	2
337.014	4	7	26	Norton	1
337.014	4	8	22	Norton	1
337.014	4	9	20	Norton	1
337.014	4	10	18	Norton	1
337.014	4	11	16	Norton	1
337.014	4	12	14	Norton	1
337.014	4	13	12	Norton	1
337.014	4	14	10	Norton	1
337.014	4	15	8	Norton	1
337.014	4	16	6	Norton	1
337.014	4	17	4	Norton	1
337.014	4	18	2	Norton	1
337.014	4	19	1	Norton	1
337.014	4	20	3	Norton	1
337.014	4	22	42	Elm	1
337.014	4	23	54	Elm	1
337.014	4	24	58	Elm	1
337.014	4	25	60	Elm	1
337.014	4	26	62	Elm	1
337.014	4	27	72	Elm	1
337.014	4	28	74	Elm	1
337.014	4	29	31	Norton	1
337.014	4	30	33	Norton	1
337.014	4	31	33A	Norton	1
337.014	4	32	35	Norton	1
337.015	5	1	41	Kirkland	1
337.015	5	2	1	McBride Ave	1
337.015	5	3	7	McBride Ave	1
337.015	5	4	9	McBride Ave	1
347.002	2	6	3743	Dawes	1
347.002	2	8	3748	Dawes	1
337.015	7	1	70	Utica Road	1
337.015	7	2	72	Utica Road	1
337.015	7	3	74	Utica Road	1
337.015	7	4	76	Utica Road	1
337.015	7	5	78	Utica Road	1
337.015	7	6.1	80 1/2	Utica Road	1
337.015	7	6.2	5	Utica Road	1
337.015	7	7	82	Utica Road	1

337.015	7	8	84	Utica Road	1		
337.015	7	9	7850	Brimfield	1		
337.015	7	10	7851	Brimfield	1		
337.015	7	11	7859	Brimfield	1		
337.015	7	12	7856	Brimfield	1		
337.015	7	13	7860	Brimfield	1		
337.014	2	5.1	146-A	Sanford	Change SW052 from .25 to 1		
337.014	4	5		Norton	Change SW052 to 2 Units		
337.015	5	1	41	Kirkland	Change SW052 to 1 Unit		
			Utica				
337.016	1	6	Road	Lutheran	20	SW051	SW052
			Utica				
337.016	1	7	Road	Lutheran	36	SW051	SW052
			Utica				
337.016	1	8	Road	Lutheran	0.25	SW051	SW052
			Utica				
337.016	1	9	Road	Lutheran	0.25	SW051	SW052
			Utica				
337.016	1	27	Road	Lutheran	0.25	SW051	SW052
			Utica				
337.016	1	28	Road	Lutheran	1	SW051	SW052
			12B				
337.016	1	29	North	Lutheran	2.25	SW051	SW052

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

CORRESPONDENCE

The Town has received the 1<sup>st</sup> of 3 installments of the 4<sup>th</sup> quarter 2020 Oneida County Sales Tax in the amount of \$151,487.98

KAC has requested permission to utilize the route for the 5K run on June 5<sup>th</sup>. This will be tabled until Officer Occhipinti has met with the KAC director to discuss and explain parameters.

Run for the Fallen is scheduled for June 11-13<sup>th</sup>.

Planning Office is currently hiring a part time office assistant – see Melinda for details

The Town is currently accepting applications for part time seasonal staff for the Transfer Station – see Kathryn

The Transfer Station will charge for large items for example tires, ac units, white appliances and batteries to name a few. A flyer will be sent out. Possible May 15<sup>th</sup> opening with no holidays and Saturday hours from 8-1. A company will be hired to haul the containers.

The Town Clerk mentioned that she had received an email from General Codes about updating the Code Book, Supervisor Meelan said they would like to wait as there will be additional updates coming.

Councilman Colarusso stated that he has received 3 letters from NYS Department of Labor for claims for unemployment insurance, this is a scam.

AUDIT BILLS

**RESOLUTION #32**

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

- A -** 37,148.20
- B -** 9,398.82
- DA -** 48,079.65
- DB -** 37.42
- SS1 -** 12,632.88
- SS2 -** 105.09
- SS4 -** 36.17

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye



There being no further business to come before the Town Board, upon motion by Councilwoman Yando, seconded by Councilman Maxam, the meeting was adjourned at 7:37 p.m.

Donna B. Maxam, Town Clerk