

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on May 31, 2023, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

**RESOLUTION #51**

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of May 8, 2023 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #52**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the 2023 Mowing Agreement with Oneida County.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
-------------	-------------

Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #53**

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the 2023 Ditching Agreement with Oneida County.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #54**

Upon motion by Councilwoman Yando, seconded by Councilman Colarusso, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board authorize to send the Highway Roof Project out to bid.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #55**

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

**Resolution of the Town of Kirkland Town Board**

**Intent to be Lead Agency**

At a regular meeting of the Town Board duly called and held on the 31st day of May, 2023, the following resolution was proposed and seconded:

WHEREAS, the Town of Kirkland proposes to install (2) TWO 15’X4” PRECAST CONCRETE CULVERTS Under Norton Avenue to Convey High Water Flow in the Town of Kirkland, (the “Proposed Action”); and

WHEREAS, the Town has prepared a Short Form Environmental Assessment Form for the Proposed Action; and

WHEREAS, the Town Board has determined that the Proposed Action is a Type 1 Action pursuant to the New York State Environmental Quality Review Act (SEQR) 6 NYCRR 617.4; and

WHEREAS, the Town Board identified the Department of Transportation, Kirkland Police Department, Clinton Fire Department, the Town of Kirkland Planning Board and the Oneida County Department of Planning as interested agencies (hereinafter collectively called “Interested Agencies”); and

WHEREAS, the Town Board shall forward a copy of the EAF to the Interested Agencies with a request for comments relating to the Proposed Action and/or objections to the Town acting as Lead Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Kirkland Town Board that:

- 1. That the Town Board for the Town of Kirkland intends to act as Lead Agency for purposes of SEQR and is authorized to notify Interested Agencies of the foregoing;
- 2. This Resolution shall take effect immediately.

Dated: May 31, 2023

Robert Meelan, Town Supervisor

Donna Maxam, Town Clerk

The foregoing Resolution was put to a vote as follows:

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye

Councilman Richard J. Maxam      Aye

Councilwoman Melanie L. O’Neil      Aye

**RESOLUTION #56**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the resignation of Joseph Scarafie as Part Time Police Officer effective June 25, 2023.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**DISCUSSION:** Solar Energy System Permit Fees

A new schedule of Solar Energy System Permitting Fees was introduced to the Board. Supervisor Meelan wants the Town Board to review as well as the Planning Board before acting on these changes.

**CORRESPONDENCE**

A check in the amount of \$526,217.99 was received for the 1<sup>st</sup> quarter sales tax

A check in the amount of \$25,427.11 was received for the franchise fee

A letter was received from Councilman Cook from the Town of Huntington, NY, he asked that our Board sign a resolution urging the NYS Legislature and Governor to draft and enact legislation regarding a voter identification process. This letter has been sent to Town Attorney Hallak for his review and advisement.

Councilwoman O’Neil presented proposals for the 2023/24 ice season, being:

- \*The hourly rate increased to \$140 from \$135 per hour.
- \*Propose an increase to Clinton Central School to \$26,000
- \*Clinton Youth Hockey & Clinton Figure Skating Club are contracted for every hour of prime time they must take two hours of off prime. It is proposed this is changed and charge \$100 per hour for both organizations and not average out prime and off prime.
- \*Public Skating will stay the same \$5 admission and \$5 skate rental.

The rates have not been raised since COVID and are still less expensive than other arenas. Board Members were all in agreement and changes will go into effect.

The DRI committee will hold a public meeting on June 5<sup>th</sup> from 1-3 pm in the Board Meeting Room in the Town Hall.

AUDIT BILLS

**RESOLUTION #57**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

- A -** 28,688.54
- B -** 14,327.15
- DA -** 27,963.93
- DB –** 9,890.67
- SL1 -** 603.34
- SL2 -** 208.47
- SL3 -** 115.72
- SL4 -** 611.14
- SS1 -** 9,292.71
- CAP FUND H –** 25,792.02

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

Patti Maxam stated that the floors and boards are out at the Arena if anyone wanted to view!

Councilman Colarusso spoke regarding the transfer station but specifically the green waste. He said that it is expensive to process. They are considering hiring Wheelock to do the green waste as they currently pick up and dump the roll offs for the transfer station, the same thing could be done with the green waste. They are a 40 cubic foot roll off dumpster. The Highway Department is down people and needs to start out

sourcing. There needs to be a fee structure set in place. Contractors should be charged a fee. Some of this was spread at the Town Park and does have an odor!

There being no further business to come before the Town Board, upon motion by Councilwoman Yando, seconded by Councilman Colarusso, the meeting was adjourned at 5:25 p.m.

Donna B. Maxam, Town Clerk