

Minutes of the Regular Meeting of the Town Board of the Town of Kirkland held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on August 9, 2021, at 7:00 p.m.

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilwoman Melanie L. O’Neil

Absent:

Councilman Richard J. Maxam

Attorney Anthony Hallak

Supervisor Meelan called the regular meeting to order at 7:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance. Thomas Meyers, Chief of Central Oneida County Volunteer Ambulance Corps, wanted to introduce himself to the Board and all in attendance. Chief Meyers wanted to let all know that if anyone needed anything to please call him.

RESOLUTION #65

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the minutes of July 14, 2021 as printed.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Abstain
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #66

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board authorize Supervisor Robert J. Meelan to approve all bids from Auctions International for sale of tempered glass for the Arena.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION # 67

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

TOWN OF KIRKLAND

COUNTY OF ONEIDA, STATE OF NEW YORK

RESOLUTION NO.: 67

RE: Downtown Revitalization Grant

WHEREAS, the Village of Clinton (the “Village”) is municipal corporation located within the geographical boundaries of the Town of Kirkland (the “Town”); and

WHEREAS, there is located within the Village and Town a downtown commercial district incorporating, and surrounded by, historic buildings, parks, cultural, educational and recreational facilities; and

WHEREAS, the Village of Clinton and Town of Kirkland are eligible to apply for a 2021 State of New York Downtown Revitalization Grant (the “DRI Grant”) in an amount up to Ten Million Dollars (\$10,000,000.00), which DRI Grant would benefit recreational facilities, organizations and residences within the community; and

WHEREAS, the Town Board for the Town of Kirkland supports such endeavors to improve the infrastructure and physical appearance of the Village and Town within an area designated as eligible for the DRI Grant; and

NOW THEREFORE BE IT

RESOLVED that the Kirkland Town Board, in conjunction and cooperation with the Village of Clinton Trustees, consents to the formation of an advisory committee (the “Advisory Committee”) to assist in the preparation and submission of the DRI Grant; and it is further

RESOLVED that the Kirkland Town Board shall have representation on that Advisory Committee equivalent to the number of appointees by the Village of Clinton; and it is further

RESOLVED that the Town Supervisor shall be authorized to appoint members to the Advisory Committee on behalf of the Town of Kirkland; and it is further

RESOLVED that the Advisory Committee shall be authorized to compile the information required to apply for the DRI Grant and prepare the application; and it is further

RESOLVED that, subject to the final approval of the grant application by the Village and Town, either the Kirkland Town Supervisor or the Mayor for the Village of Clinton are authorized to sign the DRI Grant application; and it is further

RESOLVED that the Town Board reserves the right to determine and limit the scope of duties of the Committee, and subject to agreement with the Village of Clinton, the use of all Grant funds.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #68

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

Town of Kirkland

2021

Budget Amendment

Resolved: That the Town Budget Director is Authorized to make the following Budget Amendment:

INCREASE: Transfer to Capital Fund (Arena Roof) CR9901 \$50,000

INCREASE: Transfer from Recreation Fund H 5031 \$50,000

Recreation Funds from Hockeyville to be appropriated for the Engineering, Administration, Legal and other Misc. Costs as a result of the Arena Roof DASNY Grant.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – Absent
Town Clerk Donna Maxam – No report
Highway Supt. Jon Scott & Councilman Colarusso – Leaves turning colors!

RESOLUTION #69

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board authorize Supervisor Robert J. Meelan to sign the 2021 Agreement for Snow and Ice with the County of Oneida.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent

Councilwoman Melanie L. O'Neil Aye

Police Dept. - Administrative Officer Occhipinti – Absent
Building and Grounds Liaison Councilwoman Yando – Still standing!
Recreation Liaison Councilwoman O'Neil –No report
Seniors Liaison Councilwoman Yando – Back up and running, following all rules,
bringing bag lunches
Sewer Liaison Councilman Maxam – Absent
SWOCO Liaison Councilman Maxam – Absent

The monthly Safety Inspectors' Reports and Animal Control Officer's Reports were reviewed by the Town Board Members.

CORRESPONDENCE

A memo will be going out to all Departments with an update to the COVID Policy, all unvaccinated employees will have to mask at all times while on duty.

RESOLUTION #70

Upon motion by Councilwoman Yando, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

TOWN OF KIRKLAND

RESOLUTION NO. 70

RE: EMPLOYER COVID-19 POLICY AMENDMENT

BE IT RESOLVED by the Town Board for the Town of Kirkland, Oneida County as follows:

WHEREAS, the Town of Kirkland (the "Town") employs various personnel performing essential public functions and requiring work in municipal buildings and public spaces; and

WHEREAS, the general public is entitled to and has access to the municipal buildings and facilities located in the Town of Kirkland; and

WHEREAS, the Town has adopted a health and safety plan for its employees to protect the workforce and promote and protect public health; and

WHEREAS, the Town desires to promote workplace safety, protect its employees and assure the public that it should feel secure and comfortable when present on Town property or in Town facilities; and

WHEREAS, on February 8, 2021 the Town, by resolution, adopted a COVID-19 guidance policy for its employees for health and safety purposes; and

WHEREAS, in light of the spread of the Delta variant of COVID-19 and continued CDC recommendations, the Town wishes to amend and supplement its policy.

NOW THEREFORE, IT IS,

RESOLVED, that the Town of Kirkland, subject to governmental order or any contractual or statutory limitations and restrictions, shall require all Town employees who have been vaccinated to provide proof of vaccination, which proof shall be maintained in the employee personnel files; and it is further

RESOLVED, that all non-vaccinated employees are required to wear face masks while on duty; and it is further

RESOLVED, that this Resolution shall take effect immediately.

This Resolution was adopted the 9th day of August, 2021 at a meeting of the Board of the Town of Kirkland.

TOWN OF KIRKLAND

By: ROBERT MEELAN, Town Supervisor

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O'Neil	Aye

Supervisor Meelan reminded all that the KAC had asked for a \$30,000. donation for renovations needed. He explained that at this time the Town cannot afford that. The Town will donate \$1,000 in show of support for the Art Center.

A mortgage tax check was received in the amount of \$101,057.01.

The Town has not had anyone show interest in the concession stand at the Arena, will still be looking into vending machines and also the possibility of food trucks.

AUDIT BILLS

RESOLUTION #71

Upon motion by Councilman Colarusso, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board review and approve the bills as audited: The totals were:

A - 26,252.94

B - 11,801.89

DA - 31,172.90

DB - 115,522.12

SL1- 578.44

SL 2- 204.13

SL3- 113.20

SL4- 604.99

SS1 - 10,586.15

SS2 - 636.75

SS4 - 486.37

Cap Fund H – 1,265.40

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the meeting was adjourned at 7:18 p.m.

Donna B. Maxam, Town Clerk