

Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on September 22, 2025, at 5:00 p.m.

Present:

Supervisor Robert J. Meelan

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Attorney Anthony Halak

Codes Enforcement Officer Robert Harris

Absent:

Councilman Garry F. Colarusso

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

RESOLUTION #78

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the minutes of September 8, 2025 as printed.

Roll Call Vote:

| <u>NAME</u> | <u>VOTE</u> |
|--------------------------------|-------------|
| Supervisor Robert J. Meelan | Aye |
| Councilman Garry F. Colarusso | Absent |
| Councilwoman Donna E. Yando | Aye |
| Councilman Richard J. Maxam | Aye |
| Councilwoman Melanie L. O’Neil | Aye |

Supervisor Meelan said that the 1st Budget workshop for the 2026 Budget will be held October 15th

The 2nd workshop, if needed, the Public Hearing and possible adoption will be October 27th

RESOLUTION #79

Upon motion by Councilman Maxam, seconded by Councilwoman Yando, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the following budget transfers.

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|-------------|-----------|-----------------|
| DA1990.4 | DA5130.4 | \$ 25,000.00 |
| A1910.4 | A1221.4 | \$ 6,000.00 |
| A9060.8 | A3310.4 | \$ 3,000.00 |
| A9060.8 | A6510.4 | \$ 1,500.00 |
| A9060.8 | A9040.8 | \$ 3,000.00 |
| B1910.4 | B9018.2 | \$ 537.00 |
| DB1990.4 | DB8540.4 | \$ 10,000.00 |

Transfers within the same fund.

Roll Call Vote:

| <u>NAME</u> | <u>VOTE</u> |
|--------------------------------|-------------|
| Supervisor Robert J. Meelan | Aye |
| Councilman Garry F. Colarusso | Absent |
| Councilwoman Donna E. Yando | Aye |
| Councilman Richard J. Maxam | Aye |
| Councilwoman Melanie L. O’Neil | Aye |

DISCUSSION: 7614 State Route 5

Codes Officer Harris said the property owners were in contact with Ken Roberts, Mr. Harris spoke with Mr. Roberts on September 10th and told Mr. Roberts the property was in a floodway not the flood plain. The property owner dropped an incomplete building permit application to the Town Clerk’s Office on September 19th for building #2, the 18x12 shed. The property owner said that building #1, the garage was on the ground, it was explained to the owners that they were required to get a demo permit and have an asbestos abatement performed by a licensed professional. Attorney Hallak told Mr. Harris he can order a stop work order if the Board chooses to do so. Mr. Harris said that building #3, the house is not in immediate danger of collapse. Per the owner the garage is on the ground has been cleared of its contents and the owner thinks someone has been stealing parts of the metal roof as it is disappearing. Supervisor Meelan asked the Boards recommendation, they agree it has to have a demo permit and a licensed professional stating there is no contaminant or of it is contaminated it must be taken to an accepted landfill. Mr. Harris said he feels building 1 and 2 should just be taken down. Supervisor Meelan said they have a choice either the owners take it down or the Town will take it down and give them the bill. Mr. Harris said the owners said they were going to fix the shed the 1st meeting they attended including paint, windows, doors, roof now they need to obtain the proper permitting and hire the proper people. Mr. Harris will issue a stop work order until the permits have been obtained. If there is no progress shown in 14 business days the Town will have buildings 1 and 2 removed at the owners expense.

RESOLUTION #80

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board agrees to give Narracci/Saboula of 7614 State Route 5, 14 business days to obtain proper permits for building 1- garage (demo permit, asbestos abatement and where being disposed of) and building 2- shed (complete building permit application and plans) if there is no progress after the 14 business days the Town will remove buildings 1 and 2 at the property owners expense.

Roll Call Vote:

| <u>NAME</u> | <u>VOTE</u> |
|--------------------------------|-------------|
| Supervisor Robert J. Meelan | Aye |
| Councilman Garry F. Colarusso | Absent |
| Councilwoman Donna E. Yando | Aye |
| Councilman Richard J. Maxam | Aye |
| Councilwoman Melanie L. O’Neil | Aye |

A resident asked the Town Board, “How does the Town approach Solar Farms?” Attorney Hallak explained that the Planning Board has jurisdiction, the Town Board does not. Solar Farms are permitted use, if you can check all the boxes, it is permitted. The Planning Board goes through the application in detail after the developer makes their submission, the information is sent to numerous agencies for their review, a public

hearing is held, the Planning Board then makes a determination – if all boxes are checked, it is permitted.

A resident also asked why the Planning Board Agendas are not on the website, Supervisor Meelan explained that the Town has a fairly new website and will have the Town Clerk ask the person in charge.

Supervisor Meelan said that under Sec 64 A of Town Law, the Town can not give funds to the Fire Department toward the generator.

RESOLUTION #81

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board review and approve the bills as audited. The totals were:

- A -** 70,259.62
- B -** 12,446.14
- DA -** 23,432.99
- DB-** 64,266.78
- SS1 -** 14,833.38
- SS4-** 368.79
- Cap Fund H –** 5,357.

Roll Call Vote:

| <u>NAME</u> | <u>VOTE</u> |
|--------------------------------|-------------|
| Supervisor Robert J. Meelan | Aye |
| Councilman Garry F. Colarusso | Absent |
| Councilwoman Donna E. Yando | Aye |
| Councilman Richard J. Maxam | Aye |
| Councilwoman Melanie L. O’Neil | Aye |

There being no further business to come before the Town Board, upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the meeting was adjourned at 5:39 p.m.

Donna B. Maxam, Town Clerk