

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on October 15, 2025, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O'Neil

Attorney Anthony Hallak

Budget Director Anthony Arcuri

Absent:

Councilman Garry F. Colarusso

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance and asked if anyone would like to address the Board.

There were many residents present with concerns regarding the Brimfield Solar Project. Attorney Hallak told them that no application had been received. Solar is a permitted use under the Town Code. The application goes before the Planning Board and a large array will go before the Zoning Board of Appeals. Someone asked if a moratorium for a year would be considered as the Solar Law was passed in 2020 and the Town could take the time to review updates. Residents are concerned with water contamination, chemicals and other environmental issues. Attorney Hallak said that there are many boxes that have to be checked on the form and water quality and surface water run off are included, all of this is done at the Planning Board level.

Jake Addington introduced himself to the Board and public in attendance, he is running for County Legislature.

Sharleen Machold from the Senior Center reported to the Board that they are getting a new back door, the paint has been purchased for the 2 bathrooms, the trips are over for this year and the members will be dressing up for Halloween!

**RESOLUTION #82**

Upon motion by Councilwoman Yando, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of September 22, 2025 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Absent
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #83**

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the use of Town roads for the Jingle Jog 5K to be held November 29, 2025.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Absent
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – No report  
Town Clerk Donna Maxam – No report  
Highway Supt. Jon Scott – Councilman Colarusso – Supervisor Meelan said that the Highway Dept. is down by 3, 1 injury and 2 have left  
Police Dept. - Administrative Officer Occhipinti – All good  
Building and Grounds Liaison Councilwoman Yando – No report  
Recreation Liaison Councilwoman O’Neil – Public skating has opened, Arena parking lot coming along  
Seniors Liaison Councilwoman Yando – Sharleen gave report  
Sewer Liaison Councilman Maxam – No report  
SWOCO Liaison Councilman Maxam – Working on next years budget

The monthly Safety Inspectors’ Reports and Animal Control Officer’s Reports were reviewed by the Town Board Members.

Re: 7614 NYS Rt 5 Narracci/Saboula

Attorney Hallak stated that the Homeowners came to the Planning & Codes Office with an incomplete Building Permit Application and also that they were on the property after a Stop Work Order had been issued. The homeowner was given 14 business days to obtain the proper permits, if not obtained building 1 – garage and building 2 – shed would be removed by the Town at the homeowners expense.

**RESOLUTION #84**

Upon motion by Councilman Maxam, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board agrees to ratify Codes Enforcement Officer Harris’ request and move forward with the removal of building 1 – the garage and building 2 – the shed at the homeowners expense.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Absent
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

AUDIT BILLS

**RESOLUTION #85**

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

<b>A -</b>	37,106.71
<b>B -</b>	15,832.39
<b>DA -</b>	49,356.26
<b>DB -</b>	87,038.70
<b>SS1 -</b>	1,835.06

<b>SS2-</b>	738.46
<b>SS4-</b>	496.95
<b>Cap Fund H –</b>	19,641.89

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Absent
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

Attorney Hallak asked for a motion to enter into executive session to discuss a litigation matter.

A motion was made by Councilwoman O’Neil, second by Councilman Maxam to enter in to executive session at 5:23. All in favor.

A motion was made by Councilwoman Yando, second by Councilman Maxam to come out of executive session at 5:31. All in Favor.

**BUDGET WORKSHOP**

Budget Director Arcuri said there will be a .34 increase in property taxes this year, that is \$34 per 100,000. assessment.

The budget director said that overall the fund balances are very healthy.

The biggest revenues and sales and property taxes.

There is a concern with the County and problems with their sales tax and how they will allocate the monies.

There are a couple of projects that will be put on the back burner for a year or two. There are no new installment purchases. The PIOT program for Hale’s is completed, the only PILOT remaining is Indium.

Supervisor Meelan said that Mr. Arcuri did another great job on the budget!

There were no questions at this time.

The Public Hearing will be held at the October 27<sup>th</sup> meeting and another workshop if needed.

The Budget Director and Supervisor are available for questions that anyone may have.

There being no further business to come before the Town Board, upon motion by Councilwoman O'Neil, seconded by Councilwoman Yando, the meeting was adjourned at 5:57 p.m.

Donna B. Maxam, Town Clerk