

**Minutes of the Special Meeting of the Town Board of the Town of Kirkland held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on December 15, 2025, at 5:00 p.m.**

Present:

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O'Neil

Highway Supt. Jon Scott

Absent:

Supervisor Robert J. Meelan

A copy of the Notice of Special Meeting was posted on the official bulletin board outside the Town Clerk's office and also posted at the Municipal Building, 3699 State Route 12B, Clinton, NY and the Kirkland Town Library, 55 ½ College St, Clinton, NY. A copy of the Notice has been made a part of these minutes.

**NOTICE OF TOWN OF KIRKLAND SPECIAL BOARD MEETING**

The Kirkland Town Board will hold a special meeting on Monday, December 15, 2025 at 5:00p.m. for the sole purpose of discussing the Resolution regarding the Interim Snow Plowing Services to the Village of Clinton.

The meeting will be held at the Town of Kirkland Municipal Building, 3699 State Route 12B, Clinton, New York.

All Town Board meeting are open to the public.

Dated: December 11, 2025

By Order of the Town Supervisor  
Donna B. Maxam, Town Clerk

Deputy Supervisor Colarusso called the special meeting to order and asked those present to stand for the Pledge of Allegiance.

Deputy Supervisor Colarusso read the resolution to the Board Members. He asked if anyone had any questions or concerns. Councilman Maxam asked Mr. Scott if he was in agreement with the resolution, he said he was.

## **RESOLUTION #104**

Upon motion by Councilman Maxam, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the Interim Snow Plowing Services to the Village of Clinton.

### **TOWN OF KIRKLAND**

#### **RESOLUTION NO.: 104**

**RE: AUTHORIZING INTERIM SNOW PLOWING SERVICES TO VILLAGE OF CLINTON**

**WHEREAS**, the Town of Kirkland Highway Department (the "Town") has historically provided snow plowing services for streets located within the Village of Clinton (the "Village"); and

**WHEREAS**, the Town Highway Superintendent is authorized to provide snow plowing services to the Village of Clinton, subject to authorization by the Town pursuant to Highway Law § 142-c; and

**WHEREAS**, No formal inter-municipal agreement exists governing snow plowing services; and

**WHEREAS**, the Town Highway Superintendent and Town Board wish to provide uninterrupted snow plowing services to the Village of Clinton pending the adoption of a formal inter-municipal agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town hereby authorizes the Town of Kirkland Highway Superintendent to undertake such action as he deems reasonable and prudent to continue snow plowing services and related services to Village on an interim basis, not to exceed thirty (30) days from the date of this resolution, unless such time is extended by the Kirkland Town Board; and be it

**FURTHER RESOLVED**, that the Town and Village shall initiate good faith negotiations to adopt a formal inter-municipal agreement which shall include snow plowing services and sidewalk clearing within thirty (30) days from adoption of this Resolution; and be it

**FURTHER RESOLVED**, that as a condition to continued snow plowing during the aforementioned thirty (30) day period, the Village shall undertake and/or resume clearing of sidewalks along College Street, NYS Route 12b or other areas historically maintained by the Village; and be it

**FURTHER RESOLVED**, that the failure to initiate and engage in meaningful negotiations in the Town's reasonable discretion or adopt a satisfactory inter-municipal agreement at the expiration of thirty (30) days, will result in the cessation of services by the Town and the revocation of the Town Highway Superintendent's authorization to provide interim snow plowing.

This Resolution was adopted by the following votes:

AYES: 4          NAYS: 0          ABSENT: 1

Dated: December 15, 2025

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman O'Neil, seconded by Councilman Maxam, the meeting was adjourned at 5:10 p.m.

Donna B. Maxam, Town Clerk