

Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on December 8, 2025, at 5:00 p.m.

Present:

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O'Neil

Attorney Anthony Hallak

Absent:

Supervisor Robert J. Meelan

Deputy Supervisor Colarusso called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Deputy Supervisor Colarusso recognized the public in attendance and asked if there was anyone present who wished to address the Board. Sharlene Machold, Director of the Senior Center addressed the Board, she said that there is a box in the Senior Center for the Stuff the Cruiser Toy Drive, the Westmoreland Band is coming to perform for the Seniors tomorrow, they will hold their Christmas Party on December 19th and there is a speaker from RCIL coming December 23rd. Mike Revenaugh, Town Historian addressed the Board regarding a marker on the Brimfield Street Cemetery, the marker is through the Pomeroy Foundation, the foundation needs a letter of permission to place the marker and there is no fee. It would be the blue/gold historical marker. Melanie Brown addressed the Board and gave Deputy Supervisor Colarusso a letter from the Town of Westmoreland Joint Zoning Board of Appeals/Planning Board that had been sent to Supervisor Meelan in September regarding a site plan modification that was applied for by LS Solar, LLC to enhance the current solar array on St Rt 233 by constructing an array that will expand to property located at 4625 French Rd. A small portion of the proposed project used to facilitate site access and interconnection will be located on a parcel within the Town of Kirkland. Deputy Supervisor Colarusso and Attorney will look into this and get back to her.

RESOLUTION #99

Upon motion by Councilwoman Yando, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the minutes of November 24, 2025 as printed.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #100

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve budget transfer.

2025

BUDGET TRANSFERS

TOWN OF KIRKLAND

RESOLUTION NO: 100

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>Amount:</u>
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DA 9060.8 Health Insurance	DA 5130.2 Equip	\$60,000.00
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REASON: TO Purchase Sidewalk Snow Clearing Equipment and various other projects.

Resolved that this Resolution will take effect immediately.

This resolution was adopted by the following votes:

Ayes: 4 Nays: 0 Absent: 1

Dated: December 8, 2025

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye

Deputy Supervisor Colarusso asked for a motion to enter into executive session to discuss a pending litigation and the threat of a possible litigation.

A motion was made by Councilwoman O'Neil, second by Councilman Maxam to enter in to executive session at 5:12. All in favor.

A motion was made by Councilwoman O'Neil, second by Councilwoman Yando to come out of executive session at 5:38. All in Favor.

RESOLUTION #102

Upon motion by Councilwoman Yando, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board declare an emergency situation and grant Highway Superintendent Jon Scott emergency powers to plow the Village Streets as he has historically done in the past.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

AUDIT BILLS

RESOLUTION #103

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board review and approve the bills as audited: The totals were:

A -	13,617.49
B -	911.25
DA -	79,417.26

SL1-	786.57
SL2-	269.60
SL3-	149.23
SL4-	886.95
SS1 -	2,997.70
SS2-	538.46
SS4 -	496.95
Cap Fund H –	209,839.00

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the meeting was adjourned at 5:45 p.m.

Donna B. Maxam, Town Clerk